



RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
June 10, 2019 (Business Session Meeting)**

A Business Session Board Meeting of the Elizabeth School District was held on June 10, 2019, in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the Business Session BOE Meeting to order at 6:07 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf
Director Carol Hinds
Director Cary Karcher
Director Dee Lindsey
Director Richard Smith

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva, Maintenance Coordinator Lloyd Nelson, and Secretary to Board Jaimee Glazebrook

~~3.0 Executive Session-CANCELED~~

4.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

5.0 EDUCATION SHOWCASE

No Education Showcase

6.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the **amended** agenda.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith - aye

The motion carried 5-0

7.0 APPROVAL OF MINUTES

7.1 A motion was made to approve the minutes from the May 20, 2019, Elizabeth Schools Board of Education meeting.

Motion moved by Director Benkendorf

Motion seconded by Director Smith



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ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - abstain
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith - aye

The motion carried 4-0

8.0 COMMUNICATIONS

8.1 HR Update

HR Director Kin Shuman shared that teacher turnover is at a low 13%. Discussion was had around teacher retention and that increased salary schedules as a result of the Mill Levy Override have helped. There has been a possible resolution to the past fingerprinting issues the district has experienced. The state has now brought in a second fingerprinting company which is located in the Castle Rock library. That location appears to be working very well and efficiently.

8.2 Technology Update

Technology Director Marty Silva presented information on the purchase of Chromebooks for the laptop per student initiative. Several bids have been received and considered. The district believes longevity of the devices is most important. Support from Google and how long they support the purchased devices is also crucial along with availability. The bid that was chosen is currently 4-9 weeks out, delivery is expected around the start of the school year and the Chromebooks will most likely be ready for use in September. Discussion was had about the storage on the devices, warranties and repair costs.

8.3 Financial Update

Maintenance Coordinator Lloyd Nelson gave an update on some repairs that are needed in the district and costs associated with them. These include carpet, asphalt, and concrete repair. Discussion was had about the repairs and the different options that were considered.

Chief Financial Director Ron Patera reviewed checks over \$5,000, which included typical expenditures, along with payments for contractual services for special needs students, a remanufactured bus engine, a football camp, a yearbook payment, and a check to close out the rodeo account.

Financial statements are through the end of April, which is 83.33% through the fiscal year. 73.79% of our budgeted general fund revenues have been collected and 81.15% have been expended. There are a few cost centers over the benchmark but nothing that will affect the overall general fund budget.

Budget assumptions have changed for the better due to information received from the Colorado Department of Education. Patera was able to enter enrollment projections and that gave the district the new program revenue numbers.

Patera shared that a resolution to borrow from the Interest Free Loan Program will be part of the next school board agenda. The Interest Free Loan Program assists the district with cash flow needs. Another item that will be addressed is the district's current facility use policy. The policy has not been updated for over 10 years and there are several items that need updated. The Town of Elizabeth and IREA have both contacted the district to receive easements on the district's property.

8.4 Superintendent Update

Student academic growth and achievement as measured by the Colorado Department of Education has rated Elizabeth School District 4th highest in the Denver metro area compared with 19 districts. That rating has improved over the past few years as the district has seen a reduction in teacher turnover. Frontier High



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School has been rated 5th highest out of over 100 alternative campuses around the state. Special Education students and their ratings are strong and continue to improve.

Bissonette shared a Mill Levy Override memo with the Board that summarizes discussions, decisions and communications that have been public and reviewed by the District Accountability Committee. Most of the planning stage includes estimates but an exact amount will be available when numbers are final. The district is still in the process of working out the details for the School Resource Officer position. A final IGA with the town is expected soon. A binder has been created for any parties that may have an interest in looking at it.

9.0 PUBLIC PARTICIPATION

Tom Peterson thanked the board for their service to the community. Peterson also addressed the board on two topics.

Peterson along with several other community members are in the process of establishing a 501c3 educational foundation called the Future Freedom Foundation. The principals of the foundation are to reward graduating seniors in Elbert County who have interest in the principles of the founding fathers. It is intended to provide scholarships, stipends, awards, or grants for anyone interested in starting their own business, going to college or overcoming hardships. The image the foundation is using was designed by a student at Elizabeth High School who participated in the contest that was created by the foundation.

Peterson has been invited to attend a private event where the Secretary of Education, Betsy DeVos will be speaking. He has extended the invitation to the district to include a couple of representatives to participate. The event will be held on June 26 from 11:30-1:30.

10.0 CONSENT AGENDA

A motion was made to approve the consent agenda 10.1-10.8.

Motion moved by Director Lindsey

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 5-0

10.1 New Hires/Re-Hires

Stephanie Tallant, Teacher, EHS

Lincoln Jones, Teacher, EMS

Jaclyn Haugen, Teacher, EHS

Kelly Baugher, Teacher, RCE

Sarah Pascarelli, Teacher, RCE

Eric Crow, Teacher, Opportunity Program

Cheryl Martin, Social Worker, Opportunity Program

Katerina Casas, Counselor, EHS

Katie Klossner, Director of Communications, Supt.

Jeremy Harrison, Custodian, EHS

10.2 Employment Separations

Margaret Ann McKee, Counselor, Opportunity Program



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Madysen Schmida, Teacher, Opportunity Program,
Anna Johnson, Teacher, EHS
Danielle Lewandowski, Teacher, EHS
Mary Dietrick, Teacher, EMS
Marta Pardo, Librarian, EMS
Elizabeth Clark, Sped Para, SHE
Amy Land, Sped Para, SHE

10.3 Extra Duty Assignments

Lori Clark, District Nurse-Licensure Responsibilities, District Wide

10.4 Monthly Financial Report

10.5 Approval of Food Services Memorandum of Understanding with Legacy Academy

10.6 Disposition of District Property

10.7 Purchase of Student Chromebooks for the Laptop per Student Initiative

10.8 Request for Additional Step Credit-Hard to Fill

11.0 ACTION ITEMS

11.1-11.2 A motion was made to approve the first and final reading of revised policies:

GBEB – Staff Conduct (and Responsibilities)

JICH – Drug and Alcohol Involvement by Students

Motion moved by Director Karcher

Motion seconded by Director Lindsey

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 5-0

11.3 A motion was made to approve the first reading of new regulation GBEB-R-2 - Staff Conduct (and Responsibilities-Regulation.

Motion moved by Director Smith

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 5-0



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11.4 A motion was made to approve the Charter School Contract as reviewed and finally approved by legal counsel, and authorize the Board President and Secretary to sign any documents necessary to implement this action of renewing Legacy Academy charter for an additional 10-year term. Discussion was had regarding the Charter School Contract.

Motion moved by Director Smith

Motion seconded by Director Lindsey

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 5-0

12.0 DISCUSSION ITEMS

No Discussion Items

13.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for June 24, 2019, at 6 p.m.

14.0 ADJOURNMENT

The regular board meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Carol Hinds, President

Dee Lindsey, Vice President

Paul Benkendorf, Secretary

Cary Karcher, Treasurer

Richard Smith, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook